# REGULAR MEETING OF THE NEW BEDFORD SCHOOL COMMITTEE ~MINUTES~

PRESENT:

MR. BRUCE OLIVEIRA, MR. JOSHUA AMARAL, MR. CHRISTOPHER COTTER,

MS. COLLEEN DAWICKI, MR. JACK LIVARMENTO, MR. JOHN OLIVEIRA

**ABSENT:** 

**MAYOR MITCHELL** 

IN ATTENDANCE:

DR. DEFALCO, MS. BETTENCOURT, MS. EMSLEY, MR. O'LEARY,

MS. WALMSLEY, MR. MOTTA, MS. FERREIRA (Recording Secretary)

The School Committee Student Representative was not in attendance.

Mr. Bruce Oliveira, Vice Chairperson opened the meeting.

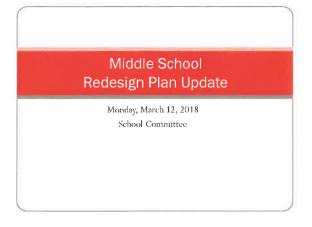
#### **Approval of Minutes**

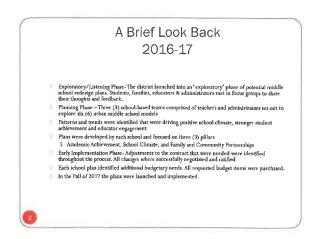
The Committee voted, on a motion by Jack Livramento and seconded by Christopher Cotter, to accept the following School Committee meeting minutes as follows: (Supporting documents labeled "3")

- Finance Sub Committee: December 7, 2017
- Regular Meeting: February 12, 2018

Superintendent's Report: (Supporting documents-4)

Dr. Durkin, Dr. DeFalco and the three middle school Principals (Dr. Abrams, Mr. Almeida and Mr.Bossolt) gave a presentation to update the Committee on the Middle School Redesign work as follows:

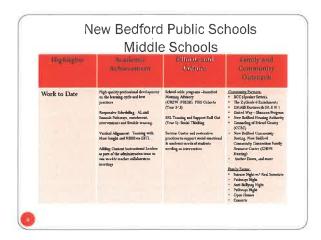


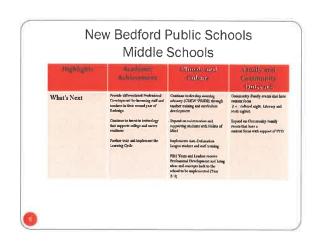


Dr. Durkin reviewed the process that was done last year, working together with the New Bedford Educator Association (NBEA), to develop a Redesign plan for the middle schools. She indicated that although each plan differs at each school, they have common themes and "pillars" to the plans: Academic Achievement; Climate and Culture; Family and Community Partnerships. She emphasized that the District took the initiative to Redesign the middle schools before the Department of Elementary and Secondary Education (DESE) intervened. The plans were launched and implemented this school year.



Dr. DeFalco addressed the Committee, stating that this year, the school-based redesign teams had the task of implementing the plans by putting the ideas and concepts into motion. They completed one check-in to review how things are progressing and if any adjustments to the plan were needed. There will be an additional meeting with the school redesign team before the end of the year.





At this time, the three middle school principals continued with the presentation and shared their remarks as well as the next steps for each of the three pillars. (slides #4 and #5)

Jack Livramento expressed his concern regarding discipline and asked how effective is the Positive Behavioral Interventions and Supports (PBIS). Mr. Bossolt responded that the system has been effective, citing that a large number of students are earning the different incentives offered by the schools. PBIS not only increases positive behavior but also holds students accountable for their actions. Mr. Bossolt stated that there will be a survey coming out in the Spring that will measure the climate and culture of the building from the point of view of students, staff and parents. The survey data will be available to the Committee.

To a second question from Jack Livramento, Dr. DeFalco explained that there is a current transition plan for the sixth graders where they have team teaching in their first year which later becomes one teacher per subject in seventh grade. Mr. Bossolt noted that sixth graders work with their counselors and teachers to create their schedules while the school uses interventions and PBIS team-based incentives for that specific age group.

Mr. Bossolt agreed with Jack Livramento that there has been growth in social emotional needs of students and pointed out that the support staff comprised of wraparound coordinators, counselors, and paraprofessionals help nurture and develop students' social emotional well-being. Dr. Durkin stressed the importance to realign positions that will meet the mental and social emotional needs of students.

To questions from Joshua Amaral, Mr. Bossolt responded that the changes made in professional development have allowed a deeper level of training and have been well received by staff. In regard to the redesign team, it was explained that the teams are involved in leadership positions where they meet regularly to help make decisions that impact the students and the culture of the building.

To a question from John Oliveira in regard to climate and discipline comparisons from this year to last, it was explained that quantitative data will be available to review those numbers. Mr. Almeida suggested revisiting the cellphone policy, stating that his school (Keith) spends much time addressing this disciplinary issue.

Several members shared concerns with climate and culture. Principals were encouraged to focus on those areas. The Committee also requested to be informed of future events in the middle schools as they will be able to promote them or attend.

Joshua Amaral suggested that the middle school Principals put together recommendations for a cellphone policy that the Subcommittee could review. Dr. Durkin stated that a meeting will be convened on the use of technology and the outcome will be shared with the Committee.

#### **District Wide Safety Measures**

Dr. Durkin and Mr. O'Leary went over the three main safety measures that the district has been doing to ensure safety in the schools. They noted that safety audits were conducted at each school and manuals were updated.

- Staff training has been taking place through the Alert Lockdown Inform Counter Evaluate (ALICE)
  training program. An online course requirement for staff is in process; this will help them be
  informed on how to react in different safety scenarios.
- 2. Ensuring that all staff will follow preventable procedures is important in holding staff accountable for safety. Safeguarding the schools with specific hardware upgrades is an essential part of the plan.
- 3. Communication by updating all the safety manuals and making sure that staff is familiar with those manuals as well as securing a safe perimeter around the schools.

Several members gave their opinion in regard to running ALICE drills in schools. The district does not intend to do this at this time.

#### Chapter 74 Update (PowerPoint attached)

Dr. Durkin invited Mr. O'Leary to give a presentation about the Career and Technical Education (CTE). Mr. O'Leary stated that a CTE program will provide an opportunity to New Bedford High School to explore careers and trades that are more attractive to students.

Mr. O'Leary noted that there is no better way to get Higher Education, Industries and Community partners into a High School than through career and vocational education. These are partners who are very connected to the workforce industry and they have a lot to offer.

He noted that Chapter 74 is a higher standard that is difficult to meet and that an effective CTE manager would analyze and identify which programs should be under Chapter 74.

Mr. O'Leary stated that there are workforce skills capital grants available, and New Bedford is very well poised to tap into that funding. He continued that, if we can articulate a road map for Career and Technical Education, we can get the state to invest as well.

Mr. O'Leary explained that an Education Industry Coordination Council (EICC) that connects with Industries and higher education is in place right now, but he would envision the CTE manager to lead it and improve it even further.

The district would like to submit a new Chapter 74 application in the Fall, and this will be one of the requirements of the CTE manager. Mr. O'Leary reviewed the DESE factors requirements for approval of a successful Chapter 74 proposal.

Joshua Amaral was pleased with this opportunity and noted the importance to offer pathways that embrace some of the vocational side.

On a motion by Joshua Amaral and seconded by Jack Livramento, the Committee voted to take Item 7A out of order.

To a question from Colleen Dawicki in regard to how to measure the CTE manager's accomplishments, Dr. Durkin explained that administrator positions involve setting goals as part of the educator evaluation system and that there has to be tangible outcomes. Dr. Durkin noted that there should be a timeline in place, that includes developing a proposal and look closely if the proposal is accepted or if not, the reasons for such.

Mr. Oliveira commented that he does not oppose to the idea of the program, but will not support the approving of a \$100,000 position at this time. He felt that there is no need to hire someone to give us a plan at this moment.

To a question from Josh Amaral, Dr. Durkin stated that this will be a position at the High School level in coordination with Central Office and the anticipated start date would be this year. Joshua Amaral suggested to structure a contract in which the person can gain specific incentives around getting an approved plan.

The Committee voted, on a motion by Joshua Amaral and seconded by Christopher Cotter, to approve a request to create a *Manager of Career and Technical Education* position and accept the job description as presented. (Supporting document 7A)

The roll call vote was as follow:

John Oliveira – No Christopher Cotter – Yes Joshua Amaral– Yes Colleen Dawicki - Yes

Jack Livramento – Yes

Mayor Mitchell - Absent

Bruce Oliveira - Yes

5 – Yeas

1 – Nays

1 – Absent

No one signed up to address the Committee during PUBLIC COMMENT.

### Business Office Report (Mr. O'Leary): (Supporting documents - 6A)

Mr. O'Leary reviewed the reports with the Committee noting that the district does not anticipate any significant deficit. He reviewed the General expense reports and was satisfied that we had 91% encumbered to close out the year and balances.

He continued that the salary spenddown report is slightly lower than forecasted, and there is a salary surplus balance. He explained that, in these instances, the surplus is transferred back to the Circuit Breaker account where the money is used to pay high cost Special Education placements.

On a motion by Joshua Amaral and seconded by Christopher Cotter, the Committee voted UNANIMOUSLY to approve the following transfers:

#### TRANSFER OF FUNDS

#### **FOR APPROVAL**

FROM				то					
Org	Func	Obj	Description	Org	Func	Obj	Description	Amount	Reason
S0010141	1430	5E+05	Legal Services	S0010140	1110	5E+05	School Committee Services	26,000.00	Superintendent Search
S4159551	2430	5E+05	Classroom Supplies Roosevelt	S4159541	4230	5E+05	Maintenance of Equipment Roosevelt	600.00	Bell schedule maintenance
S0158442	3600	5E+05	School Security Brooks	S0159550	2430	5E+05	Classroom Supplies Brooks	1,100.00	school supplies
50153080	2410	6E+05	Textbooks Brooks	S0159550	2430	5E+05	Classroom Supplies Brooks	886.95	copy paper, toner and supplies

S0153080	2410	6E+05	Textbooks Brooks	S0155481	2451	6E+05	Classroom Instructional Tech Equipment	763.05	Additoinal funds needed to purchase printer
S4109551	2430	5E+05	Normandin Classroom Supplies	S4105761	2356	5E+05	Professional Development Normandin Other Exps	377.45	Teacher Reimbursements for Mass Insight training
S1403150	2410	5E+05	Winslow Workbooks	S1405481	2451	6E+05	Instructional Technology Equipment	1,250.00	Teacher laptop replacement
\$1408460	2210	5E+05	Principal Other Exps Winslow	S1405481	2451	6E+05	Instructional Technology Equipment	750.00	Teacher laptop replacement
S6159580	2420	6E+05	Sea Lab Classroom Equipment	\$6150330	4110	5E+05	Custodial Overtime Sea Lab	1,000.00	Maintenance of fish tanks
S6158450	2210	5E+05	Sea Lab Office Supplies	S6150330	4110	5E+05	Custodial Overtime Sea Lab	1,000.00	Maintenance of fish tanks
S0205450	2455	5E+05	Instructional Softare Cambpell	S0209580	2420	6E+05	Campbell Instructional Equipment	850.00	purchase of projector unit and document camera
S0203150	2410	5E+05	Campbell Workbooks	S0209580	2420	6E+05	Campbell Instructional Equipment	740.00	purchase of projector unit and document camera
S1158450	2210	5E+05	Parker Principal Supplies	S1155481	2451	6E+05	Tech Equipment Principal Parker	319.00	Principal Laptop
\$1353080	2410	6E+05	Taylor Textbooks	\$1353151	2415	5E+05	Library books Taylor	2,202.60	to purchase books for the media center
\$1353050	2410	5E+05	Taylor Workbooks	\$1353151	2415	5E+05	Library books Taylor	1,797.70	to purchase books for the media center

#### **MSBA**

- Brooks School: general contract bids will open shortly. The work is scheduled to start in the summer.
- Parker School: windows work has already started in the evening to avoid disruption to the school. This work will be done by the summer.

At this time, the Committee announced that there will be no budget workshop on March 13 due to the forecasted inclement weather for that day. The meeting will be rescheduled to March 28 at 6:00 p.m.

On a motion by Christopher Cotter and seconded by John Oliveira, the Committee voted UNANIMOUSLY to accept the Business Office report.

#### Personnel Report (Ms. Emsley) (Supporting document labeled "6B")

Ms. Emsley reviewed the personnel report with the Committee. She stated that there were 18 appointments, no retirements and 10 resignations since the last personnel report in February. She stated that 75% of their current staff is DESE licensed.

Ms. Emsley reported that the exit survey was launched in January for the 2017-18 School year which will be available through July 15 to allow additional time to complete it. As of this morning, there was a 37% response rate.

To a question from Jack Livramento, Ms. Emsley responded that when there is a mid-year resignation they have the ability to place building school substitutes. She said that in many of the cases, the substitute is able to be promoted up into that position as they already know the building and the culture. In the cases where that is not possible, her team looks into their master substitute pool to find someone who is looking for a long-term assignment. She also noted that they have already started attending Job and Career Fairs to attract and build connections with students about to graduate.

Mr. Amaral took the opportunity to thank Dr. DeFalco for his service to New Bedford as he takes the role of Superintendent for the Blackstone-Millville Regional School District starting on July 1.

The Committee voted UNANIMOUSLY, on a motion by Joshua Amaral and seconded by Christopher Cotter, to receive and place on file the Personnel Report.

There was no report from School Committee Members.

#### **NEW BUSINESS**

On a motion by Jack Livramento and seconded by Joshua Amaral, the Committee voted UNANIMOUSLY to approve a request from Jennifer Oliveira (Teacher)/Joyce Cardoza (Principal)/Sean McNulty (Teacher)/NBHS-to travel to Philadelphia, PA from April 12-13, 2018, to attend the Next Generation Learning Challenges (NGLC) Learning Excursion to Philadelphia Area Schools. (Expenses, approx. \$1,400 per participant, to be paid by Local Budget. Barr Foundation to reimburse \$750 per participant)

On a motion by Jack Livramento and seconded by Joshua Amaral, the Committee voted UNANIMOUSLY to approve a request from Bernadette Coelho/Headmaster/NBHS, to hold the New Bedford High School 2018 Graduation Exercises on Thursday, June 7, 2018 at Dr. Paul Walsh Field (7:00 p.m.)

On a motion by Joshua Amaral and seconded by Christopher Cotter, the Committee voted UNANIMOUSLY to approve a request to declare, in accordance with School Committee Policy DN, a recommended list of surplus property located at PRAB and Carney Academy.

At this time, Dr. Durkin left the meeting.

## Superintendent Search Update:

Joshua Amaral stated that the district settled on four candidates that were announced at the Special Meeting on March 7. He then went over the events that are scheduled to take place in the coming days with respect to the search. Mr. John Oliveira requested to receive copies of the applications that the candidates submitted.

Several members gave their opinion about moving the date to vote on the new Superintendent. The Committee decided that since they are scheduled to meet several times the following week, they will have an opportunity to reassess whether moving the date is appropriate.

At 8:02 P.M., on a motion by Jack Livramento and seconded by Joshua Amaral, the Committee voted to go into Executive Session for the following purposes:

- School Security (Opening Meeting Law Purpose #10)
- To review Executive Session Minutes: (Open Meeting Law Purpose #7)
  - February 12, 2018; January 8, 2018 and August 15, 2016

The roll call vote was as follows:

John Oliveira – Yes

Christopher Cotter – Yes

Jack Livramento – Yes

Bruce Oliveira - Yes

Joshua Amaral – Yes

Colleen Dawicki - Yes

Mayor Mitchell – Absent

6 – Yeas

0 – Nays

1 – Absent

Respectfully Submitted by

Recording Secretary

Raviewed by,

Superintendent, Secretary/School Committee

# Career, vocational and technical education



# **New Bedford High School**

### Statewide trends

- · Harvard HGSE- Middle Skills Gap
- Bristol Career/Vocational Technical Education (CVTE) Linkages Program
- Workforce Skills Cabinet
- Skills Capital Grant Program
- Critical Importance of Vocational Education in the CommonWealth (2016)
- Alliance for Vocational Technical Education (AVTE)
- "High Quality Career Technical Education in Massachusetts: A Critical Investment in Our State's Future (2018)



# Need for Manager of CVTE

- Revitalizing and refocusing career, vocational and technical education and career clusters within the comprehensive high school
- · Develop, launch and sustain career academies
- Align each academy with the high standards set by the National Academy Foundation, Perkins Act, and Chapter 74
- Convening local and regional partners dedicated to creating or improving CTE programs and initiatives within our schools
- Ensure rigorous instruction, industry aligned curriculum, and well-designed work based learning
- Where current vocational schools "face major obstacles to expansion," non-vocational schools are an important route for career and technical education options for students

## CVTE @ NBHS

#### Pre-2000-2008

- Career focused, block schedule, traditional industrial arts and home economics programs
- Faculty led Programming across family consumer science, construction engineering, nursing childcare, office
- Career Clusters Designations/Career Clusters Pathways
   2012- present
- National Academy Foundation (NAF) /CTE
- Info Tech, Arts & Humanities, Health Science, Engineering, Finance
- EICC & Advisory Boards
- · Perkins grant supported non Chapter 74 programming

#### NATIONAL ACADEMY FOUNDATION



- ✓ One of the largest career academy networks in the country
  ✓ Only one that is national in scope
- ✓ NAF Career Academy Model
  - √ school-within-a-school, career-focused program of study and educational design
- Encourages academic achievement and facilitates transition to college and careers

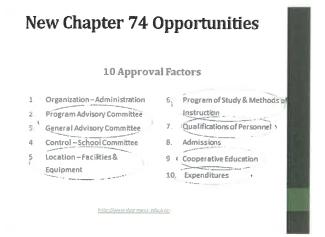




#### EICC @ NBHS

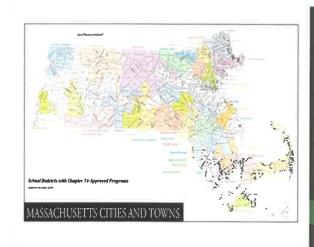
- ✓ Education and Industry Coordinating Council
- ✓ Co-chaired by the public school district superintendent and the chair of the local WIB
- Must include representatives from the school, higher education partners, industry partners, and local regional employers
- ✓ School's link to the community
- ✓ EICC will support sufficient educational options within New Bedford High School and align coursework with Massachusetts' leading job growth sectors--health care, hospitality and tourism, information technology, life sciences and advanced manufacturing





# Massachusetts Ch. 74 Programs

CAREER / VOCATIONAL TECHNICAL EDUCATION



## MA Career/Vocational Technical **Education Clusters**

- ARTS & COMMUNICATION
- AGRICULTURE & NATURAL RESOURCES
- BUSINESS & CONSUMER SERVICES
- CONSTRUCTION
- EDUCATION
- HEALTH SERVICES
- . HOSPITALITY & TOURISM
- \* INFORMATION TECHNOLOGY SERVICES
- LEGAL & PROTECTIVE SERVICES
- · MANUFACTURING, ENGINEERING & TECHNOLOGY
- TRANSPORTATION

# Greater Fall River RVTSD Diman Regional Vocational Technical School

- AUTOMOTIVE COLLISION REPAIR & GRAPHIC COMMUNICATIONS
- FINISHING
- AUTOMOTIVE TECHNOLOGY BUILDING & PROPERTY MAINTENANCE
- BUSINESSTECHNOLOGY
- CAPRPENTRY
- · CULINARY ARTS
- DENTAL ASSISTING
- DRAFTING **ELECTRICITY**
- ELECTRONICS
- EXPLORATORY

- - HEALTH ASSISTING
  - HEAT-VENTILATION-AIR
    CONDITIONING-REFRIGERATION

  - MACHINE TOOL TECHNOLOGY
  - · METAL FABRICATION & JOINING **TECHNOLOGIES**
  - \* PLUMBING
  - · PRACTICAL NURSE (LPN) (postsecondary)
  - PROGRAMMING AND WEB DEVELOPMENT

#### Greater Lawrence RTSD Greater Lawrence Regional Technical School

- AUTOMOTIVE COLLISION REPAIR ...
- & FINISHING
- . AUTOMOTIVE TECHNOLOGY
- · BIOTECHNOLOGY
- CARPENTRY
- COSMETOLOGY
- CULINARY ARTS
- DENTAL ASSISTING
- ELECTRICITY
- · ELECTRONICS
- · ENGINEERINGTECHNOLOGY
- EXPLORATORY

- · HEALTH ASSISTING
- HEATING VENTILATION AIR CONDITIONING RERIGERATION
- INFORMATION SUPPORT SERVICES & NETWORKING
- MACHINE TOOL FECHNOLOGY
- MARKETING (closing 2018 2017)
- MEDICAL ASSITING METAL FABRICATION & JOINING
- TECHNOLOGIES
- PHUMBING

#### Greater New Bedford RVTSD Greater New Bedford Regional Vocational Tech School

- " AUTOMOTIVE COLLISION REPAIR & REFINISHING
- AUTOMOTIVE TECHNOLOGY
- BUILDING & PROPERTY MAINTENANCE
- BUSINESS TECHNOLOGY
- CARPENTRY
- COSMETQLOGY
- CRIMINAL JUSTICE
- DENTAL ASSISTING
- DESIGN & VISUAL COMMUNICATIONS
- DIESEL TECHNOLOGY
- · DRAFTING
- · EARLY EDUCATION & CARE
- \* FLECTRICITY
- ENGINEERING TECHNOLOGY

- · ENVIRONMENTAL SCIENCE & TECHNOLOGY
- EXPLORATORY
- FASHIION TECHNOLOGY HEALTH ASSISTING
- HEALTH-VENTILATION-AIR CONDITIONING-REFRIDGERATION INFORMATION SUPPORT SERVICES & NETWORKING
- MACHINE TOOL TECHNOLOGY
- · MEDICAL ASSISTING
- . METAL FABRICATION & JOINING
- TECHNOLOGIES
- PLUMBING
- PROGRAMMING & WEB DEVELOPMENT
- . STATIONARY ENGINEERING

# Worcester SD Worcester Technical High School

- ANIMALSCIENCE
- · AUTOMOTIVE COLLISION REPAIR · GRAPHIC COMMUNICATIONS & REFINISHING
- AUTOMOTIVE TECHNOLOGY
- BIOTECHNOLOGY
- BUSINESSTECHNOLOGY
- CARPENTRY
- COSMETOLOGY
- AUTOMOTIVE TECHNOLOGY
- BUSINESSTECHNOLOGY
- · CARPENTRY
- CULINARY ARTS
- · ELECTRICITY

- INFORMATION SUPPORT
- MACHINE TOOL TECHNOLOGY
- PROGRAMMING & WEB

# Brockton SD Brockton High School

- AUTOMOTIVE TECHNOLOGY
- CARPENTRY
- EXPLORATORY
- GRAPHIC COMMUNICATIONS

# Fall River SD **BMC** Durfee High School

- COSMETOLOGY
- INFORMATION SUPPORT SERVICES & NETWORKING
- MARKETING
- MEDICAL ASSISTING
- METAL FABRICATION & JOINING TECHNOLOGIES
- PLUMBING
- . RADIO & TELEVISION BROADCASTING
- SHEET METALWORKING

# Worcester SD Worcester Memorial High School

- · ENGINEERINGTECHNOLOGY
- CULINARY ARTS
- . DRAFTING
- EARLY EDUCATION & CARE
- · ELECTRICITY
- ENVIRONMENTAL SCIENCE & TECHNOLOGY
- EXPLORATORY
- \* GRAPHIC COMMUNICATIONS
- HEALTH ASSISTING
- HEATING-VENITLATION-AIR CONDITIONING-REFRIDGERATION

- · HORTICULTURE Concentrations:
- INFORMATION SUPPORT
- SERVICES & NETWORKING
- MACHINE TOOL TECHNOLOGY
- METAL FABRICATION & CHEEK
- TECHNOLOGIES PAINTING & DESIGN
- TECHNOLOGIES PLUMBING
- ROBOTICS & AUTOMATION TECHNOLOGY
- SHEET METALWORKING

# Worcester North High School

- HEALTH ASSISTING
- · BUSINESS TECHNOLOGY

# Restoring Career/Vocational Technical Education culture to NBPS

- · Demand a staff and administration that embrace CVTE
- · Match model comprehensive high schools
- Improve career guidance advisory and planning process
- · Use Turnaround lessons to design instruction and support
- Ensure special populations have equal access to programs
- Expand strong linkages with post secondary institutions
- · Build Cooperative Ed. process & internships
- Ensure needs of the student sub groups are addressed
- Prepare students well for high wage/skill/demand positions

# **New Chapter 74 Opportunities**

- New applications for Part A of Chapter 74 Program need to increase the availability of career skill attainment for Massachusetts high school students
- The Vocational Technical Education Regulations 4.04(7): ".. exception must be requested for projects which include programs that are duplicative of programs offered in a school district's member regional vocational technical school.
- Commissioner will consider the district's statement of need and in addition, will seek comment on the district's request for an exception from the regional vocational school district school committee.
- Accommodate expected student demand for this type of program within the next five years