

Health Sector Emergency Preparedness Course

Tuesday, December 5, 2017

Holiday Inn Boston-Dedham Hotel
55 Ariadne Road, Dedham, MA

Thursday, December 7, 2017

Courtyard by Marriott Boston Marlborough
75 Felton Street, Marlborough, MA

The same course will be offered on both dates, so attendees may choose the most convenient date and location.

Registration: 7:00 AM – 8:00 AM

Program: 8:00 AM – 5:00 PM

Lunch will be provided

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This **FREE**, 8-hour course, provided by the FEMA Center for Domestic Preparedness, assists healthcare providers and suppliers in achieving the four core emergency preparedness elements outlined in the **September 2016 CMS Emergency Preparedness Requirements for Medicare and Medicaid Participating Providers and Suppliers Rule** fully effective as of November 15, 2017.

Through participation in this training, you will:

- Understand specific healthcare provider and supplier emergency preparedness requirements as outlined in the CMS Rule.
- Develop knowledge and skill in achieving relevant emergency preparedness elements for your healthcare provider or supplier type.

Participants will learn **best practice tools and resources** for the:

- Implementation of a risk assessment.
- Development of an emergency plan.
- Development of associated policies and procedures.
- Creation of a communications plan.
- Training and testing of plans, policies, and procedures.

**SEE NEXT TWO PAGES FOR HOW TO REGISTER FOR EITHER DAY.
REGISTRATION DEADLINE IS NOVEMBER 28, 2017**

*For questions, please contact Roberta Crawford at (617) 624-5721
or Roberta.Crawford@MassMail.State.MA.US.*



Access Accommodations: If you are deaf or hard of hearing, or are a person with a disability who requires accommodation, please contact Emily Christin at echristin@reginavilla.com or (617) 357-5772 x16 by November 28, 2017.

Any costs associated with the offering of this training have been provided through a contract with the Office of Preparedness and Emergency Management at the Massachusetts Department of Public Health, and supported by funding from the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program and Centers for Disease Control and Prevention (CDC) Public Health Emergency Preparedness (PHEP) Program, Cooperative Agreement Number CDC RFA-TP17-1701.



How to Register for the December 5 Course in Dedham:

1. Have your FEMA SID number and password. You **must** have a FEMA SID number **before** you can apply for the class.
 - If you need a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID> and click "Register for FEMA SID" or click "Forgot FEMA SID?" if you have forgotten your FEMA SID.
 - Registering for a FEMA SID number **does not** register you for this class. You must apply for the class separately.
2. Click this link to apply for the class: [Click Here to Apply](#).
 - Enter your FEMA SID and password.
 - A CDP Training Registration System (TRS) application for 18N-0323 HSEP will open.
 - Complete the required fields.
 - Click the "Review and Submit Application Now" button.

Complete the application process by clicking the affirmation checkbox and providing your digital signature by entering your name and FEMA SID password.

(If you have trouble with the link, go to <https://cdp.dhs.gov/students> and enter 18N-0323 HSEP in the "Have a Promo Code?" box. You must enter the promo code exactly as it appears here to successfully apply).
3. If you encounter any errors, please do not attempt to bypass or skip through them. Please document the error with as many details as possible and/or screen shots (print screen) and submit to FEMASIDHELP@cdpemail.dhs.gov so the error can be documented and addressed by the development team. Once the error has been reported, then proceed.

Intended Audience:

Hospitals; Religious Nonmedical Health Care Institutions (RNHCIs); Ambulatory Surgical Centers (ASCs); Hospices; Psychiatric Residential Treatment Facilities (PRTFs); All-Inclusive Care for the Elderly (PACE); Transplant Centers; Long-Term Care (LTC) Facilities; Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID); Home Health Agencies (HHAs); Comprehensive Outpatient Rehabilitation Facilities (CORFs); Critical Access Hospitals (CAHs); Clinics, Rehabilitation Agencies, and Public Health Agencies as Providers of Outpatient Physical Therapy and Speech-Language Pathology Services; Community Mental Health Centers (CMHCs); Organ Procurement Organizations (OPOs); Rural Health Clinics (RHCs) and Federally Qualified Health Centers (FQHCs); and End-Stage Renal Disease (ESRD) Facilities.

How to Register for the December 7 Course in Marlborough:

1. Have your FEMA SID number and password. You **must** have a FEMA SID number **before** you can apply for the class.
 - If you need a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID> and click "Register for FEMA SID" or click "Forgot FEMA SID?" if you have forgotten your FEMA SID.
 - Registering for a FEMA SID number **does not** register you for this class. You must apply for the class separately.
2. Click this link to apply for the class: [Click Here to Apply](#).
 - Enter your FEMA SID and password.
 - A CDP Training Registration System (TRS) application for 18N-0324 HSEP will open.
 - Complete the required fields.
 - Click the "Review and Submit Application Now" button.

Complete the application process by clicking the affirmation checkbox and providing your digital signature by entering your name and FEMA SID password.

(If you have trouble with the link, go to <https://cdp.dhs.gov/students> and enter 18N-0324 HSEP in the "Have a Promo Code?" box. You must enter the promo code exactly as it appears here to successfully apply).
3. If you encounter any errors, please do not attempt to bypass or skip through them. Please document the error with as many details as possible and/or screen shots (print screen) and submit to FEMASIDHELP@cdpemail.dhs.gov so the error can be documented and addressed by the development team. Once the error has been reported, then proceed.

Intended Audience:

Hospitals; Religious Nonmedical Health Care Institutions (RNHCIs); Ambulatory Surgical Centers (ASCs); Hospices; Psychiatric Residential Treatment Facilities (PRTFs); All-Inclusive Care for the Elderly (PACE); Transplant Centers; Long-Term Care (LTC) Facilities; Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID); Home Health Agencies (HHAs); Comprehensive Outpatient Rehabilitation Facilities (CORFs); Critical Access Hospitals (CAHs); Clinics, Rehabilitation Agencies, and Public Health Agencies as Providers of Outpatient Physical Therapy and Speech-Language Pathology Services; Community Mental Health Centers (CMHCs); Organ Procurement Organizations (OPOs); Rural Health Clinics (RHCs) and Federally Qualified Health Centers (FQHCs); and End-Stage Renal Disease (ESRD) Facilities.