

Job Description

Park Maintenance Worker

1 FTE | POS

Direct Report	Facilities Superintendent	Grade	Gr-B \$19.59hr - \$27.35hr
Department	DFFM	FLSA	Non-Exempt
Division	DFFM	Bargaining Unit	Union
Date	July 2026	Location	294 Liberty Street

Homeland Security Emergency Status: Essential
Safety Classification – Safety-Sensitive Position

Summary

This position provides minor maintenance functions for City-owned parks, playgrounds, and facilities in the Historic and Downtown Business Districts.

Supervisory Responsibilities

Supervision Scope: Supervisors are responsible for signing performance reviews.

Supervision Received: Facilities Superintendent and/or designee.

Supervision Given: No formal supervisory responsibilities.

Essential Function

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Cleans and maintain City facilities, streets, sidewalks and public areas in City parks, playgrounds and the Historic and Downtown Business Districts.
2. Repairs, installs, and maintains irrigation systems.
3. Collects and removes solid waste from buildings and grounds.
4. Mows and maintains facilities and grounds/lots as assigned
5. Performs routine maintenance on lawn and power equipment.
6. Assists with snow and ice removal operations.
7. Cleans and maintains City vehicles.
8. Moves and sets up furniture and equipment; sets up for meetings and special events.
9. Maintains and repairs lamp posts, flags and flag poles, decorative banners, signs and seasonal decorations and lighting.
10. Opens, closes, locks, and unlocks facilities.
11. Provides effective and efficient customer service and promotes and maintains responsive community and working relations.
12. Performs related duties as assigned.

This position is deemed essential personnel and must report to work during emergency situations.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the City of New Bedford and the employee and is subject to change by the City as the needs of the City and requirements of the job change.

Job Description

Competencies

Responsibility	Independent Judgement	Thoroughness & Attention to Detail
Communication Proficiency	Customer Service	Organizational Skills
Planning	Teamwork	Adaptability

Special Requirements

- Subject to Mandatory CORI (Criminal Offender Record Investigation)
- Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis.

Education and Experience

- Graduation from high school or GED equivalent combination of education and experience.
- One to three years of experience in park maintenance or any equivalent of education and experience.

Required Skills and Abilities

- Equipment, materials, and supplies used in park maintenance and minor repairs.
- First aid and applicable safety precautions.
- Occupational hazards and the proper safety methods and procedures used to avoid or minimize risks.
- Work independently with minimal supervision.
- Understand and follow oral and written instructions.
- Communicate effectively, both orally and in writing.
- Multitask and prioritize workload.
- Establish and maintain effective working relationships with supervisors, coworkers, and the general public.
- Operating tools and equipment used in park maintenance.
- Following all necessary safety precautions in the performance of job duties.

Tools and Equipment Used

Pallet jack, power tools, hand tools, lawn equipment, front loader, backhoe, forklift, various city vehicles

Work Environment

Work is performed in an office setting. Workload and stress levels vary dramatically. The **Park Maintenance Worker** makes constant contact with other staff, members of the public and City departments. This requires excellent customer service skills. The **Park Maintenance Worker** is expected to operate in an environment where errors can be costly with regard to efficiency of the operation.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The work environment and exposures described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Job Description

Work is performed both indoors and outside; hand-eye coordination is necessary to operate various pieces of cleaning supplies and office equipment. Specific vision abilities required by this job include close vision, prolonged visual concentration, and the ability to adjust focus. While performing the duties of this job, the employee is frequently required to sit, stand, walk, talk, and hear; use hands and fingers to handle, feel, or operate objects, tools, or controls and reach with hands and arms. The employee is frequently required to bend, climb, balance, stoop, kneel, crouch, or crawl. The employee may frequently be exposed to adverse weather and other unpleasant conditions such as heat, cold, wetness and humidity, dim or bright lights, dust, odors, noise, toxic agents, chemicals, electrical currents, and heavy machinery. The employee must frequently lift and/or move up to 50 pounds and occasionally in excess of 50 pounds.

Work Hours

This is a full-time non-exempt position with a typical 40 hours per week with possible availability for after normal hours of operation during emergencies and other departmental critical needs.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice as needed by the City of New Bedford within the scope of departmental needs. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position.