



City of New Bedford
OUTDOOR CAFÉ PERMIT APPLICATION

Return completed application, supporting documentation and application fee to:

Department of Inspectional Services
133 William Street
New Bedford, MA 02740

For assistance with this application please call the Department of Inspectional Services at 508.979.1540.

SUBJECT PROPERTY			
ASSESSOR'S MAP PLOT#		LOT(S)#	
REGISTRY OF DEEDS BOOK:		PAGE #	
PROPERTY ADDRESS:			ZONING DISTRICT:
OWNER INFORMATION			
NAME:			
MAILING ADDRESS:			
APPLICANT/CONTACT PERSON INFORMATION			
NAME (IF DIFFERENT FROM OWNER):			
APPLICANT'S RELATIONSHIP TO THE PROPERTY <i>Check one:</i>	OWNER <input type="checkbox"/>	CONTRACT VENDEE <input type="checkbox"/>	OTHER <i>Describe</i> <input type="checkbox"/> _____
MAILING ADDRESS (IF DIFFERENT):			
TELEPHONE #			
EMAIL ADDRESS:			
RESTAURANT INFORMATION			
NAME OF RESTAURANT:			
NUMBER OF OUTDOOR TABLE TOPS:	NUMBER OF OUTDOOR SEATS:		
PROPOSED HOURS OF OPERATION:	WILL ALCOHOL BE SERVED: YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, you will require separate approval from Licensing board		

OFFICE USE ONLY

Case # _____

Review Date _____ Reviewer _____

Application Complete ☐ Yes ☐ No

☐ Inspectional ☐ Licensing Board ☐ Planning ☐ DPI : ☐ Health ☐ Police ☐ Fire : ☐ Health

REQUIRED MATERIALS	
<i>(Check attached and include this sheet with your completed application. Note: applications will not be accepted without each of the following items.)</i>	
<input type="checkbox"/>	Copy of the current year's Common Victualler License or Liquor License (that includes Common Victualler) (labeled as Exhibit A).
<input type="checkbox"/>	Copy of a current certificate of insurance naming the City of Bedford as additional insured (labeled Exhibit B).
<input type="checkbox"/>	If the business is located within the Historical District, a copy of the Certificate of Appropriateness from the New Bedford Historical Commission (labeled Exhibit C).
<input type="checkbox"/>	<ul style="list-style-type: none"> A layout, drawn to scale on 8.5" X 11" paper, which accurately shows the width and length of the existing outdoor area and adjacent private property Dimension and number of tables, chairs, steps, planters, hostess stand, temporary bar and umbrellas; location of doorways, trees, parking meters, bus shelters, outdoor benches, trash receptacles, or any other outdoor obstructions, either existing or proposed, within the pedestrian area (labeled as Exhibit D).
<input type="checkbox"/>	Description of the # of entrances/exits into the new area
<input type="checkbox"/>	Square footage of outdoor café area
<input type="checkbox"/>	Height and type of enclosures of Outdoor Café
<input type="checkbox"/>	Describe the proposed location of the outdoor café and description of what side of the building, which must be contiguous to the licensed premises.
<input type="checkbox"/>	Photographs, drawings, or manufacturer's brochures describing the style and dimensions of all tables, chairs, umbrellas, or other objects related to the outdoor café (labeled as Exhibit E).
<input type="checkbox"/>	A signed Hold Harmless Agreement. (labeled as Exhibit F).
<input type="checkbox"/>	A completed, signed copy of the two page City of New Bedford outdoor café permit application.
<input type="checkbox"/>	Permit fee without Liquor License- \$25.00 <u>or</u>
<input type="checkbox"/>	Permit with Liquor License - \$50.00

If this application is approved, I hereby agree to abide by all the relevant City regulations pertaining to the installation of outdoor cafes, including but not limited to Chapter 15 Article VI Sec. 15-100 of the City Code of Ordinances.

Signature of Restaurant Owner/s

Date

By signing below, I/we acknowledge that all information presented herein is true to the best of my/our knowledge. I/we further understand that any false information intentionally provided or omitted is grounds for the revocation of the approval(s). If approval is granted, I/we understand the approvals are specific to the plans submitted, unless the permit granted states otherwise.

Signature of Applicant/s

Date

If the applicant differs from the owner, this section must also be completed/signed by the property owner/s:

I hereby authorize the applicant represented above and throughout this application to apply and to represent my/our interests on my/our behalf for the relief requested herein for the premises I/we own noted as "property address" above and presented throughout this application. Furthermore, by signing this application I/we acknowledge having read and understood this application and the accompanying instructions and information. If the requested permit is granted, I/we understand the approvals are specific to the plans submitted, unless stated otherwise on the permit.

Signature of Restaurant Owner/s

Date



City of New Bedford
Hold Harmless Agreement
For an Outdoor Café

In consideration of being issued a permit for the use of the public right-of-way (hereinafter referred to as the "property" for an outdoor café, the undersigned applicant (hereinafter referred to as the "permittee") agrees to indemnify, defend, save, and hold harmless the City of New Bedford (hereinafter referred to as the, "City") its officers and employees, from any and all claims, lawsuits, damages, and cause of action, which may arise out of the permittee's activity on the outdoor café, and for any loss or damage arising out of the use, or the discontinuance of any use.

The undersigned agrees and understands that the use of the property is temporary, on a day to day basis; that the undersigned does not acquire any right, title, or interest in such property, that the undersigned may be required by the City at any time to vacate all or any part of the property that the undersigned has been given permission to use; that upon demand to vacate such property, the undersigned agrees to properly remove any personal property placed thereon by the undersigned and to return the property to the same condition that it was in prior to commencement of such use or to reimburse the City for the cost of removing such property and restoring the property to its prior condition and that the undersigned has no recourse against either the City or its officers, employees or agents, either for any loss or damage occasioned by his or her being required to vacate all or any part of the property which the undersigned has been granted permission to use.

The undersigned further agrees at all times hereafter to comply with all municipal ordinances, rules, and regulations of the City of New Bedford, Massachusetts.

Dated this _____ day of _____, 20____

Name of Business/Restaurant: _____

Signature of Permittee

Printed Name of Permittee

Title