

TO: \_\_\_\_\_

**AGENDA**  
**OFFICE OF THE MANAGER**  
**NEW BEDFORD REGIONAL AIRPORT**  
**NEW BEDFORD, MA**

This is to inform you that there will be a REGULAR MEETING of the New Bedford Regional Airport Commission to be held on **Wednesday, December 12, 2018 at 6:00pm** at the in the classroom located in the **Bridgewater State University Aviation Training Center** at the New Bedford Regional Airport. The address for the facility is 1852 Shawmut Avenue, New Bedford MA. The class room can be reached by entering the building through the front door (facing Shawmut Ave.), then following the hallway to the right, though the glass door, then following the hallway across the open bay area. A right at the end of this hallway leads to the classroom

"In accordance with the Americans with Disabilities Act (ADA), if any accommodations are needed, please contact **Paul Barton, Chairman NBRAC at 508-991-6161**. Requests should be made as soon as possible but at least **48 hours** prior to the scheduled meeting."

1. Call to order.
2. Pledge of Allegiance.
3. Roll call will be taken by the Chairman.
4. The members of the Airport Commission have received minutes of the previous meeting held on October 17, 2018. Request acceptance of those minutes, as recorded. (Nov 14<sup>th</sup> meeting had no quorum)
5. Reports:
  - a. Manager's
    - i. Operations briefing
    - ii. Financial/Operations report
    - iii. Island Shuttle update
    - iv. Cape Air route update
    - v. TSA update
    - vi. Mod Space trailer
    - vii. BSU –RFP update
    - viii. Business plan update
    - ix. Other items as necessary
  - b. Asst Manager's Report
    - i. Airport Cruise nights
  - c. Chairman Report
    - i. Manager's yearly evaluation
  - d. Committee Reports
    - i. Operations Committee
    - ii. Finance & Audit Committee
    - iii. Marketing & Planning Committee

iv. Special Events Committee

- e. Airport Solutions Group (written report included in package)

6. City Solicitor – monthly status report –

7. Old Business

8. New Business

- a. January meeting date is **SCHEDULED FOR January 16, 2019 at 6:00 AT THE BRIDGEWATER FLIGHT SCHOOL**

9. Communications

10. Tabled Business

11. Executive session – to review employee performance

12. Adjournment