



CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

HEALTH DEPARTMENT

BOARD OF HEALTH

PATRICIA L. ANDRADE, M.D.
CRAIG LONGO, M.D.
SARAH MORRIS, M.D.

DIRECTOR OF HEALTH
DAMON O. CHAPLIN

APPROVED MINUTES

A public meeting of the Board of Health was held on August 28, 2018 in the Health Department conference room, 1213 Purchase Street, New Bedford.

Present: Patricia Andrade, M.D., Chairperson
Craig Longo, M.D., Member
Sarah Morris, M.D., Member (absent)

Also Present: Damon O. Chaplin, Director of Public Health

CALL TO ORDER

1. **Dr. Andrade called the meeting to order at 6:05 p.m. Dr. Andrade called roll with herself and Dr. Craig Longo. Dr. Andrade called for a motion to accept and place on file the minutes of the regular meeting held on April 26, 2018.**

MOTION: by Dr. Longo to accept and place on file the minutes of the regular meeting held on April 26, 2018. **SECONDED:** Dr. Andrade. All in favor. **MOTION CARRIES.**

ACTION

2. **331 Belleville Ave., 2nd Floor Request for Hearing Re: Minimum Housing Violation Order #18-005185; Thomas Sullivan, Owner, Not present, Cape Cod Investments, LLC, P.O. Box 655, Forestdale, MA; Sofia DaCosta, Sanitarian, present.**

Sofia DaCosta stated Mr. Sullivan is not present. Mrs. DaCosta stated what Mr. Sullivan is asking is that some of the Liability be placed on the tenant and that he does not have to do all the items listed on the correction order. He did not have any pre rental inspection from the Health Department.

Dr. Andrade stated without a pre-rental inspection the landlord unfortunately is responsible for housing issues not much we can do. The Board encouraged him to do a pre-rental inspection going forward.

MOTION: by Dr. Longo to maintain the violations as recorded for Thomas Sullivan, owner of 331 Belleville Ave., 2nd floor. **SECONDED:** Dr. Andrade. All in favor. **MOTION CARRIES.**

3. 1881 Acushnet Ave. Request for Hearing Re: Request for license Body Art Practitioner; Establishment: North Atlantic Tattoo; Neil England, Applicant, 63 Durfee St. New Bedford, MA; Gail Joseph, Sanitarian, Present.

Mr. Neil England appeared before the board stating he has been a licensed tattoo artist for 22 years in several states.

Gail Joseph stated applicant has all his necessary documents.

MOTION: by Dr. Longo to grant license for Body Art Practitioner to Neil England for North Atlantic Tattoo at 1881 Acushnet Ave. **SECONDED:** Dr. Andrade. All in favor. **MOTION CARRIES**

4. 101 Phillips Ave. Request for Hearing Re: Minimum Housing Violation Order #18-008607; Mayor's Task Force Sweep on 7/24/18; Robert T. Beauregard, Owner, present, 814 County St., New Bedford, MA; Elias Estevez, Sanitarian, not present; Gail Joseph, Sanitarian, present.

Gail Joseph appeared before the board on behalf of Elias Estevez and stated she spoke to Elias Estevez. It was on a Mayor's Task Force sweep that he noticed a lot of broken screens throughout the building. He issued this correction order to repair and replace all the missing and broken screens on the property.

Mr. Robert Beauregard appeared before the board and stated he counted the windows there were only two screens on bottom floor that were missing not sure if tenant was washing screens at the time.

Dr. Andrade stated the way to resolve this issue is to make sure all your screens are intact and call the Health dept. to get a re-inspection done.

MOTION: by Dr. Longo for re-inspection at 101 Phillips Ave. to make sure that the mentioned work has been completed in the next two weeks. **SECONDED:** Dr. Andrade. All in favor. **MOTION CARRIES**

5. 118 David St., 2nd Flr. Request for Hearing Re: Minimum Housing Violation Order#18-009704; Maria Cabral, Owner, 72 Birchwood Dr., New Bedford; Jason Monteiro, Sanitarian

Issue resolved client cancelled.

**6. Request for Board of Health approval for Little People's College Health Care Plan @ 850 Church Street for summer 2018.
Invitee: Gail Joseph, Sanitarian**

Gail Joseph stated Little People's College there were no issues with their application.

MOTION: by Dr. Longo for approval for the Health license for summer camp at Little People's College at 850 church St. for summer 2018. **SECONDED:** Dr. Andrade. All in favor. **MOTION CARRIES**

7. Request for Board of Health Approval for Recreational Camp Health Care Consultant Agreement YMCA's Camp Frederick Douglas, 25 South Water Street for summer 2018.

Invitee: Gail Joseph, Sanitarian

Gail Joseph stated she had concerns. An initial inspection was done but the nurses' immunization and health records were not up to date.

This year both camps were asked to submit applications and information in the beginning of May so the Health Dept. can review their application to make sure everything is up to date before summer camps begin.

Dr. Andrade stated that as a department there should be a set policy deadline for any summer camps submitting their applications.

Dr. Andrade mentioned first send a letter stating they are still missing documentation. Second send another letter stating they will not receive a provisional letter for next summer until everything is done.

The Board stated applications for summer camp should be submitted by May 15th each year.

8. Discuss a 20% group discount for CPR Training on groups of 20 or more.

Invitee: Damon O. Chaplin, Director

Mr. Chaplin spoke about the CPR Training and amended the title saying that it is actually for faith based group organizations. Nurses provide CPR training for individuals in groups throughout the year for the faith based organizations and the nurses would like to offer a 20% discount. At this moment we are charging \$50.00 per person.

Dr. Longo stated instead of limiting this to just faith based organizations it would be a good idea to offer a discount to any organization. The board finally decided on a discount of 20% to groups of 10 or more.

MOTION: by Dr. Longo to offer 20% group discount for CPR Training to groups of 10 or more. **SECONDED:** Dr. Andrade. All in favor. **MOTION CARRIES**

9. Board to consider approval of regulation establishing \$300.00 administrative fee for City's new Health and Sanitation Ordinance, Chapter 12, Section 41.

Invitee: Damon O. Chaplin, Director

Mr. Chaplin discussed with the Board that the Mayor's Office has a clean and lien program which is already in place but he would like to add an administration fee on top of the clean/lien program.

Mr. Chaplin stated we issue the violation and DPI does the cutting of the grass and the city puts a lien on it.

The board did not see a problem with that.

MOTION: by Dr. Longo to approve the \$300 administrative fee for the city's new Health and Sanitation Ordinance, Chapter 12, Section 41. **SECONDED:** Dr. Andrade. All in favor. **MOTION CARRIES**

10. Discussion on mobile Farmer's Market and food demos at Farmer's Market.

Invitee: Gail Joseph, Sanitarian

Gail Joseph spoke in regards to the mobile farmer's market and food demos. Gail discussed that they want to do food demos on the road using fresh produce. Discussion continued on #11 below.

11. Discussion on the current permit structure and how organizations and business can work with the BOH and Health Department to re-evaluate these policies for greater impact in the community.

**Invitee: Kim Ferreira, MS,RD,LDN, Co-Executive Director & Co-Founder of Coastal Foodshed
Gail Joseph, Sanitarian**

Gail Joseph stated the issue is Coastal Food shed have been granted a mobile farmers market permit to drive produce farm goods to different locations. They want to expand to doing food demos at farmer's market locations. Our issue is that there is nothing in our code regulations to cover that other than a mobile food truck which needs to meet all requirements

Kim Ferreira introduced herself and colleague. She is co executive director of the coastal food shed and Mr. Devin Burns is on the Board of directors for the coastal food shed. Both appeared before the board to discuss mobile food demos at farmer's market.

Kim Ferreira stated there would be a very simple set up; cutting up melons etc. and also having a hot plate or at the very least bring food already prepared for people to try.

Mr. Chaplin mentioned his concern here is serving food without any running water.

Dr. Andrade suggested preparing food ahead of time cut and sealed.

The requirements would be to have portable water, a hand washing station, soap, bucket to catch it, sanitizer, gloves, cleaning sanitizer for the tables and premade food packaged and let Health Dept. know where you will be so we can go out there and pre inspect everything.

12. Discussion on school based vaccination update.

Invitee: Damon O. Chaplin, Director

Stephanie Harrington Sloan, Grant Auditor

Stephanie Harrington Sloan discussed with the Board all the updates on the school based vaccinations. Several meetings were held to try and get students immunized before school started. Last meeting South coast said they would provide some support with their south coast van and they could order vaccines for pediatrics. South Coast waiting on order of vaccines from the state. State said it would take 2 weeks for vaccines to come in and that would bring it up to Sept. 10th for the clinic. We do not know what South Coast's commitment is after the Sept. 10th clinic. Another meeting will be scheduled with South Coast to discuss where they stand on further clinics.

Dr. Andrade suggested other options one of them being that the school dept. should have a clinic in each school to make it easier for students to be vaccinated then go up to their classrooms. The city could stipend a pediatrician to support Health Dept. nurse or VNA and set up clinics in each school.

Mr. Chaplin also discussed that we agreed to provide vaccinations but we have not been able to order vaccines through the state because we are not certified yet.

- Mr. Chaplin showed the Board papers to be signed so that they can get trained.
Dr. Andrade was not sure who should be the one signing these forms.

DEPARTMENTAL BRIEFING

Mr. Chaplin mentioned Dr. T. Stephen Jones would like us to consider this letter to the governor about Health risks of methane natural gas. He would like to have 5-15 minute phone conference with the board about the public health risks of natural gas. Board mentioned they have no problem discussing this in the beginning of the next board meeting.

Gail Joseph discussed one issue regarding a fee for a visiting tattoo artist Kevin James Belli who came in filled out an application for guest artist for 14 days. Gail Joseph was not sure if the issue of a temporary guest artist permit for 14 days had to go before the Board for approval. The board replied that we should approve it just like any other Body Art issue.

Dr. Andrade added as long as he has been practicing and not a student and is experienced.

MOTION: by Dr. Longo to approve a 14 day Guest Artist Body Practitioner license for Kevin James Belli at Times Tattoo at 888 Purchase Street. **SECONDED:** Dr. Andrade. All in favor.
MOTION CARRIES

A copy of the amended application for body art was given to the Board to look over.

Gail Joseph explained that to make changes on application we had to have certain check off points revised to include everything added practitioner guest artist, derma blading, and piercer. The Board agreed with changes on application for body art.

MOTION TO ADJOURN

MOTION: by Dr. Andrade to adjourn the meeting. **SECONDED:** Dr. Morris. All in favor.
MOTION CARRIES.

The next meeting of the Board of Health will be Tuesday, October 23, 2018 at 6:00 p.m.

Dr. Andrade adjourned the meeting at 7:45 p.m.

A true record attest:



Director of Public Health

BOH Meeting Minutes Approved 10 / 23 / 18

