



JON MITCHELL
MAYOR

CITY OF NEW BEDFORD

Community Preservation Committee

133 William Street, New Bedford, Massachusetts 02740

Telephone: (508) 979.1488

MINUTES

September 24, 2019

City Hall, Ashley Room

133 William Street, New Bedford, MA

COMMITTEE MEMBERS

PRESENT:

Janine da Silva, Co Chair
Sylvia Gomes, Clerk
Peter Blanchard

Arthur Glassman
Christopher Amaral
Melissa Chester-Letendre

COMMITTEE MEMBERS

ABSENT:

Ross Nunes, Vice Chair
Paula Robinson-Deare

Tim Walsh

STAFF:

Jessica Bailey, *CPA Coordinator*

Call to Order

Chair J. da Silva called the meeting to order at 6:00 p.m.

Approval of Minutes

A motion was made by A. Glassman and seconded by P. Blanchard to approve the minutes for July 29, 2019. Motion passed unopposed.

New Business

Introductions

New members were introduced to committee members not in attendance for July 29, 2019 meeting.

FY20 Eligibility Determination Submissions

J. Bailey reviewed the 24 Eligibility Determination form submissions for Step I of the FY20 CPA application process. The CPC officers are scheduled to meet on Thursday, September 24, 2019 to review the forms with staff. FY18 Step I had 38 submissions. FY19 Step I had 35 submissions. S. Gomes asked if there was a reason for the change. J. Bailey explained many of the submitted projects were from organizations who have submitted in the past and were familiar with the process.

Total FY20 submissions are \$3.2million with \$1.2 million available for FY20 projects. An overview of projects submitted was presented by J. Bailey.

November Meeting Date Change

It was determined there was a quorum for the scheduled November 26, 2019 CPC meeting. The date would remain that week.

Meeting Dates for 2020

J. Bailey presented the proposed dates for all meetings in 2020. The January meeting dates for public presentations for FY20 have been scheduled and are not in conflict with any of the boards represented by CPC members.

The tentative submission schedule for FY20 projects recommended by CPC to City Council is early March in order to allow City Council to potentially review and vote during March and April. The earlier deadline may allow the process to take place prior to the City budget cycle review as well as allow approved projects to begin reimbursable work a full month earlier in the spring than in 2019.

A final calendar will be presented by the November 2019 CPC meeting.

CPC Member Workshop – October 24, 2019

J. Bailey provided an update. The Community Preservation Coalition will be presenting a CPC member workshop at the New Bedford Free Public Library on Thursday, October 24, 2019 at 6:00 p.m. The focus of the workshop is to provide training to both new and existing CPC members. The New Bedford CPC is hosting the workshop and all members will be invited to attend. In addition, neighboring CPC members will also be invited to attend.

Project Status Report FY18 and FY19 projects

J. Bailey reported FY18 projects have been moving forward. Three projects have submitted Project Closeout Reports: Seamen's Bethel, Rotch Jones Duff House, and First Baptist Church (steeple). In addition, Sgt. Carney House is nearing completion and should submit a Project Closeout Report this week. J. Bailey will be requesting project status reports from all FY18 projects with the reminder of the deadline for using FY18 funding.

A. Glassman asked which FY18 projects have not begun. J. Bailey provided details regarding the Buttonwood Park Diamond 1 Lighting project which has not begun due to a funding deficit. S. Gomes stated her concerns about the changes to the project due to the deficit.

For FY19 projects, J. Bailey reported the executed grant agreements and memorandums of agreement have been sent to 15 projects. In addition, the New Bedford Whaling Museum has submitted the Project Closeout Report and a site visit has been conducted. Some other FY19 projects in process are James Arnold Mansion, 29 Seventh Street, Capitol Theater, and Gilbert Russell House.

J. DaSilva asked about the access for NB's art collection if NB Art Museum moves forward with the work. S. Gomes also expressed her concern and the need for access.

For FY20 applications that have received funding in prior years, J. Bailey will provide project updates for any FY18 and FY19 projects which have not been completed prior to the FY20 public presentations.

Old Business

FY20 Application Technical Workshop Update

J. Bailey provided the update. Nineteen people attended the workshop with a number following up with Step I Eligibility Determination submissions. Outreach was the same as 2018.

FY19 Final Budget

The final numbers for FY19 were not available for this month's meeting. Final numbers anticipated for the October meeting.

Other Business

C. Amaral inquired about his term expiration date. It was determined his term expires in April 2020.

Next Meeting Date: Tuesday, October 22, 2019 in Ashley Room, City Hall

Adjourn

There being no further business, a motion to adjourn was moved by A. Glassman and seconded by S. Gomes.

Motion passed unopposed.

The meeting was adjourned at 7:05 p.m.

Documents and Exhibits

- Agenda
- July 29, 2019 minutes
- Meeting Dates 2020

Respectfully submitted,



Jessica Bailey
CPC Coordinator

Approved October 22, 2019