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Host Community Agreement Application: Coversheet and Checklist

FOR STAFF USE ONLY		FOR APPLICANT USE	
		Complete ✓	Pages (# - #)
<input type="checkbox"/>	A. Host Community Agreement (HCA) Form (signed) <u>including</u>: 1. Cover Letter (providing introduction of applicant and proposed project) 2. Determination of Conformance 3. Premises Diagram	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	B. Evidence of Site Control <i>Either through (check one)</i> <input type="checkbox"/> Deeded ownership, or <input type="checkbox"/> A fully executed lease, or <input type="checkbox"/> A real estate contract contingent upon successful licensing and permitting, or <input type="checkbox"/> A notarized letter of intent by the owner of the property indicating intent to lease the premises to the applicant upon successful licensing and permitting	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	C. Completed CCC Application of Intent (AI), less the HCA* <i>Include labeled print-outs of the uploaded attachments included within the AI</i>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	D. Completed CCC Management and Operations Profile* <i>Include labeled print-outs of the uploaded attachments included within the Management and Operations Profile</i>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	E. Resumes <i>Resumes are required for every manager, director, or officer of the establishment</i>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	F. Completed Criminal Offender Record Information (CORI) Open Access Acknowledgement Form + Payment Check Per Form <input type="checkbox"/> CORIs required for <u>every</u> manager, director, officer, or investor of the establishment <input type="checkbox"/> Payment of \$50 per form, payable to the Commonwealth of Massachusetts in money order or cashier's/treasurer's check. <input type="checkbox"/> The "City of New Bedford" should be listed in the forms' "Mailing Address" section under " <u>If you are submitting this request on behalf of an organization.</u> " Write in the total number of managers, directors, officers, or investors of the establishment here: _____ (multiplied by \$50) = _____ fee	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	G. Business plan <i>Copy of the establishment's Business plan</i>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	H. Security Plan <i>Copy of the establishment's Security Plan.</i>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	I. Financial records (check one) <input type="checkbox"/> A copy of financial records, or <input type="checkbox"/> A letter of financing demonstrating capitalization, or <input type="checkbox"/> Investment to ensure the establishment's solvency and successful operation	<input type="checkbox"/>	<input type="checkbox"/>

* See MA CCC Guidance Document "[Guidance for Marijuana Establishment Licensure Applicants](#)"