



MAYOR
JON MITCHELL

PLANNING DIRECTOR
JENNIFER CARLONI

City of New Bedford Department of City Planning

133 William Street · Room 303 · New Bedford, Massachusetts 02740
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PLANNING BOARD

Planning staff are available to provide guidance on submission materials and deadlines. Please contact staff as soon as possible so you can plan accordingly to meet the deadlines listed below.

Meeting dates	Application Submittal NOON Deadlines
January 10, 2024	December 18, 2023
February 7, 2024	*January 16, 2024
March 13, 2024	February 12, 2024
April 10, 2024	March 18, 2024
May 8, 2024	April 15, 2024
June 12, 2024	May 13, 2024
July 10, 2024	June 17, 2024
August 7, 2024	July 15, 2024
September 4, 2024	August 12, 2024
October 9, 2024	September 9, 2024
November 13, 2024	*October 15, 2024
December 11, 2024	November 18, 2024

Submission Instructions:

- Digital pre-submission review is recommended for all applications:** Digital submissions are recommended for review prior to submitting hard copies.
- Email applications to: Rachel.Mulroy@newbedford-ma.gov.
- Physical copies are due at NOON on the Monday deadlines listed above: *Tuesday deadlines in Lieu of Monday Holidays:** Complete applications must be received by the Department of City Planning (City Hall, 133 William Street, Room 303), by NOON on the Application Submittal Deadline. All applications will be reviewed at the counter.
- Cases are scheduled on a first come, first serve basis:** Cases are scheduled in the order in which they are received.
- Building permit rejection packet is required:** Applications for the Planning Board will not be accepted without a denied building permit application from the Department of Inspectional Services (DIS). Contact DIS for questions regarding your rejection packet.
- Certified Abutters Lists are required for all applications:** Abutters lists may take up to two weeks to produce. Please plan accordingly and contact the Planning Department to request assistance.