



CITY OF NEW BEDFORD
**COMMUNITY PRESERVATION ACT FY26
PROJECT APPLICATION**

PROJECT INFORMATION			
PROJECT TITLE			WARD
PROJECT LOCATION			
LEGAL PROPERTY OWNER OF RECORD			
CPA PROGRAM CATEGORY <i>(Select relevant categories for your project)</i>	<input type="checkbox"/> OPEN SPACE	<input type="checkbox"/> HISTORIC RESOURCE	
	<input type="checkbox"/> RECREATION	<input type="checkbox"/> HOUSING	
ESTIMATED START DATE		ESTIMATED COMPLETION DATE	

PROJECT APPLICANT			
APPLICANT ORGANIZATION NAME			
APPLICANT IS <i>(Check only one)</i>	<input type="checkbox"/> CITY DEPARTMENT	<input type="checkbox"/> NON-PROFIT	<input type="checkbox"/> PRIVATE GROUP/CITIZEN
CO-APPLICANT ORGANIZATION NAME <i>(If applicable)</i>			
CO-APPLICANT IS <i>(Check only one)</i>	<input type="checkbox"/> CITY DEPARTMENT	<input type="checkbox"/> NON-PROFIT	<input type="checkbox"/> PRIVATE GROUP/CITIZEN
PROJECT CONTACT PERSON			
MAILING ADDRESS <i>(INCLUDE ZIP CODE)</i>			
TELEPHONE NUMBER		EMAIL:	

PROJECT FUNDING	
CPA FUNDING REQUEST <i>(must match CPA request-line 1 of Project Budget on page 8)</i>	\$
TOTAL PROJECT BUDGET	\$

SIGNATURES		
I/we attest that all information provided in this entire submission is true and correct to the best of my/our knowledge and that no information has been excluded which might reasonably affect funding. I/we authorize the Community Preservation Committee and/or the City of New Bedford to obtain verification from any source provided. I/we acknowledge and agree that a permanent restriction may be placed on the property as a condition of funding.		
APPLICANT NAME (printed)	SIGNATURE	DATE
CO-APPLICANT NAME (printed)	SIGNATURE	DATE

Submission Checklist

The following items must be organized on your submitted flash drive in folders named for each applicable section below (e.g., Application, Financial, etc.). Please check each item on this list if it is included in your submission packet. **Note: not all items will apply to each project.**

APPLICATION – All items in this section are required	
<input type="checkbox"/>	Application Information (page 1)
<input type="checkbox"/>	Submission Checklist (this page)
<input type="checkbox"/>	Narrative/Project Management/Category Specific Section/Financial (pages 3-7)
<input type="checkbox"/>	Project Schedule – Project Budget – Funding Sources Summary (page 8)
<input type="checkbox"/>	Construction Budget Summary – to be complete for construction projects ONLY (page 9)
<input type="checkbox"/>	Certificate of Vote of Corporation and Tax Compliance Certification (page 10) must be completed by both applicant and co-applicant if non-municipal applicant. The form must be completed by authorized board member. *Certificate of Vote named person must be different person from signer of the certificate.
FINANCIAL	
<input type="checkbox"/>	One cost estimate from an architect OR two written vendor/contractor quotes (Quotes/cost estimates must be submitted with application – late submissions will not be accepted)
<input type="checkbox"/>	Proof of secured funding (commitment letters or bank statements), if applicable. Please redact account numbers and any sensitive information.
OWNERSHIP/OPERATION (NON-CITY)	
<input type="checkbox"/>	If the applicant is not the owner, attach documentation of site control or written consent of owner to undertake the project. <i>Applications will not be reviewed without this documentation.</i>
<input type="checkbox"/>	Board of Directors listing
<input type="checkbox"/>	Certificate of Good Standing – available at MA Secretary of State website
<input type="checkbox"/>	501(c) certification (if operating as a non-profit) or corporate certificate
<input type="checkbox"/>	Purchase & Sale agreement or copy of current recorded deed, if applicable.
COMMUNITY SUPPORT	
<input type="checkbox"/>	Letters of support from residents, community groups, city departments, boards or commissions, etc.
PLANS & REPORTS <i>If applicable to your project, please submit in digital format only.</i>	
<input type="checkbox"/>	Renderings, site plans, engineering plans, design/bidding plans, specifications, and any MAAB variance requests.
<input type="checkbox"/>	Applicable reports (21E, Historic Structure Report, appraisals, survey plan, feasibility studies, etc.)
VISUAL <i>If applicable to your project, please submit in digital format only.</i>	
<input type="checkbox"/>	Photos of the project site (not more than four views per site) Digital copies <u>only</u> .
<input type="checkbox"/>	Catalog cuts (i.e. recreation equipment) if applicable.
FOR HISTORIC RESOURCE PROJECTS ONLY	
<input type="checkbox"/>	Documentation stating the project is listed on the State Register of Historic Places or a written determination from the New Bedford Historical Commission that the resource is significant in the history, archeology, architecture, or culture of New Bedford.
<input type="checkbox"/>	Photos documenting the condition of the property/resource. Digital copies <u>only</u> .
<input type="checkbox"/>	Report or condition assessment by a qualified professional describing the current condition of the property/resource, if available.
<input type="checkbox"/>	I/We have read the <i>U.S. Secretary of the Interior's Standards for the Treatment of Historic Properties</i> and understand that planning for and execution of this project must meet these standards.

PROJECT NARRATIVE

1 GENERAL NARRATIVE (1000 Character Maximum)

- Describe the proposed scope of work including the project location, property involved, and the proposed use

2 COMMUNITY NEED (1000 Character Maximum)

- What community need(s) listed in the current CPA Plan will this project address? How does the project benefit the public and what populations(s) will it serve? If it serves a population currently underserved, please describe.

3 GOALS & OBJECTIVES (1000 Character Maximum)

- Describe the project's goals and objectives. The objectives must be specific, measurable, achievable and realistic.
- How does the project meet the general and category-specific priorities outlined in the current Community Preservation Plan?

4 MEASURING SUCCESS (1000 Character Maximum)

- *How will the success of this project be measured?*

5 COMMUNITY SUPPORT (1000 Character Maximum)

- *Explain the level of community support this project has received. If possible, please include letters of support from any groups or individuals who have endorsed this project.*

6 CRITICAL NEED (1000 Character Maximum)

- *Is this project of an urgent nature?*
- *Is there a deadline or factors not controlled by the applicant (i.e. opportunity for immediate acquisition, opportunity to leverage available non-CPA grant or other financial opportunity)?*
- *For historic resource applications only, is the property at risk for irreparable loss? If so, please include a condition assessment from a qualified professional if available.*

PROJECT MANAGEMENT

1 APPLICANT INFORMATION (1000 Character Maximum)

- Describe applicant. Is applicant a public entity, private non-profit, private for-profit, an individual, a partnership, or another type of entity? What is the history and background of the applicant?
- Identify and describe the roles of all participants (applicants, architects, contractors, etc.) including the project manager.
- Describe any past projects of similar type and scale, or experience that demonstrates the applicant's ability to carry out this project.

2 PROJECT FEASIBILITY (1000 Character Maximum)

- List and explain further actions or steps required for completion of the project, such as environmental assessments, zoning or other permits and approvals, agreement on terms of any required conservation, affordability or historic preservation agreements, subordination agreements, and any known or potential barriers or impediments to project implementation.

3 PROJECT MAINTENANCE (1000 Character Maximum)

- Please explain the long-term maintenance plan for the completed project.

COMPLETE FOR HISTORIC RESOURCE PROJECTS ONLY

CPA Compliance (1000 Character Maximum)

- Describe how the proposed project complies with the [U.S. Secretary of the Interior's Standards for Rehabilitation](#), as required by the CPA legislation under the definition of rehabilitation.
- Describe how the applicant will ensure compliance with these standards as the project is ongoing, i.e., hiring of a consultant.

COMPLETE FOR PROJECTS WITH ACCESSIBILITY REQUIREMENTS ONLY

CPA Compliance (500 Character Maximum)

- Describe how the proposed project complies with the [ADA/MAAB Regulations](#).

COMPLETE FOR COMMUNITY HOUSING PROJECTS ONLY

CPA Compliance (500 Character Maximum)

- Describe how the proposed project complies with CPA affordability requirements (100% of AMI for New Bedford)
- Describe the number and types of units (e.g.: 1br, 2br).
- Provide a complete Development Budget and an Operating Budget (for rental properties).

PROJECT FINANCIAL INFORMATION

1 FINANCIAL INFORMATION (2000 Character Maximum)

- Describe all successful and unsuccessful attempts to secure funding and/or in-kind contributions, donations, or volunteer labor for the project. A bullet point list is acceptable.
- Will the project require CPA funding over multiple years? If so, provide estimated annual funding requirements.
- What is the basis for the total CPA request?
- How will the project be affected if it does not receive CPA funds or receives a reduced amount?

PROJECT SCHEDULE – PROJECT BUDGET – FUNDING SOURCE SUMMARY

PROJECT SCHEDULE

Please provide a project timeline below, noting all project milestones. Please note the City Council must approve all appropriations of CPA funds. Grant funding will not be available for disbursement until after July 1, 202.

	ACTIVITY	ESTIMATED DATE
PROJECT START DATE:		
PROJECT MILESTONE:		
50% COMPLETION STAGE:		
PROJECT MILESTONE:		
PROJECT COMPLETION DATE:		

PROJECT BUDGET

Please include an **itemized budget** of all project expenses. Note: CPA funds cannot be used for maintenance. If the project received CPA funds in another fiscal year, please include this amount on a separate line, not on line 1.

FUNDING SOURCES		EXPENSES				
		STUDY	SOFT COSTS*	ACQUISITION	CONSTRUCTION**	TOTAL
1	NEW BEDFORD CPA FY26***	\$	\$	\$	\$	\$
2		\$	\$	\$	\$	\$
3		\$	\$	\$	\$	\$
4		\$	\$	\$	\$	\$
5		\$	\$	\$	\$	\$
6		\$	\$	\$	\$	\$
7		\$	\$	\$	\$	\$
TOTAL PROJECT COSTS		\$	\$	\$	\$	\$

* Soft costs include design, professional services, permitting fees, closing costs, legal, etc.

** Construction refers to new construction, rehabilitation, preservation, restoration work, and/or accessibility related expenses.

***New Bedford CPA (Line 1) amount should match the amount requested on the application cover page.

ANTICIPATED FUNDING SOURCE SUMMARY

Please explain the current status of each funding source (i.e., submitting application on X date, applied on X date, received award notification on X date, funds on hand, etc.). For sources where funding has been awarded or funds are on hand, please include documentation from the funding source (e.g., commitment letter, bank statement) in application packet.

FUNDING SOURCE		STATUS OF FUNDING
1		
2		
3		
4		
5		
6		
7		

CONSTRUCTION BUDGET

To be completed for construction projects only

If you have a construction budget, it may be submitted in lieu of this page.

ACTIVITY	CPA FUNDS	OTHER FUNDS	TOTAL
Acquisition Costs			
Land	\$	\$	\$
Existing Structures	\$	\$	\$
Other acquisition costs	\$	\$	\$
Site Work (not in construction contract)			
Demolition/clearance	\$	\$	\$
Other site costs	\$	\$	\$
Construction/Project Improvement Costs			
New Construction	\$	\$	\$
Rehabilitation	\$	\$	\$
Performance bond premium	\$	\$	\$
Construction contingency	\$	\$	\$
Other		\$	\$
Architectural and Engineering (See Designer Fee Schedule for guidance): https://www.mass.gov/files/design_fee_schedule- dsb_2015_2007.pdf			
Architect fees	\$	\$	\$
Engineering fees	\$	\$	\$
Other A & E fees	\$	\$	\$
Other Owner Costs			
Appraisal fees	\$	\$	\$
Survey	\$	\$	\$
Soil boring/environmental/LBP	\$	\$	\$
Tap fees and impact fees	\$	\$	\$
Permitting fees	\$	\$	\$
Legal fees	\$	\$	\$
Other	\$	\$	\$
Miscellaneous Costs			
Developer fees	\$	\$	\$
Project reserves	\$	\$	\$
Relocation costs	\$	\$	\$
Project Administration & Management Costs			
Marketing/management	\$	\$	\$
Operating/Maintenance	\$	\$	\$
Taxes	\$	\$	\$
Insurance	\$	\$	\$
Other	\$	\$	\$
TOTAL	\$	\$	\$

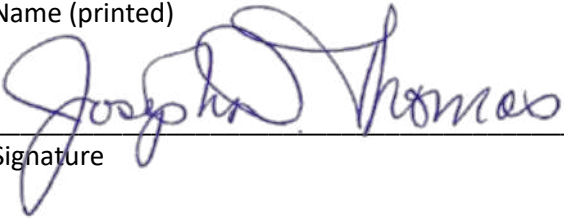
**CERTIFICATE OF VOTE OF CORPORATION AUTHORIZING
EXECUTION OF CORPORATE AGREEMENTS**

At a meeting of the Board of Directors of _____(organization) duly called and held on _____, 20____ at which a quorum was present and acting throughout, the following vote was duly adopted.

VOTED: That _____(person), the _____(title) of the corporation, be and hereby is authorized to affix the Corporate Seal, sign and deliver in the name and on behalf of the corporation, contract documents with the City of New Bedford, the above mentioned documents to include but not be limited to Bids, Proposals, Deeds, Purchase and Sales Agreements, Agreements, Contracts, Leases, Licenses, Releases and Indemnifications; and also to seal and execute, as above, surety company bonds to secure bids and proposals and the performance of said contract and payment for labor and materials, all in such form and on such terms and conditions as he/she, by the execution thereof, shall deem proper.

A TRUE COPY, ATTEST:

Name (printed)



(Affix Corporate Seal)

Signature

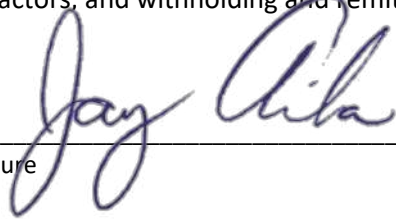
Title

Date

=====

TAX COMPLIANCE CERTIFICATION

Pursuant to Chapter 62C of the Massachusetts General Laws, Section 49A(b), I, the undersigned, authorized signatory for the below named contractor, do hereby certify under the pains and penalties of perjury that said contractor has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.



Signature

Print Name

Organization name

Federal Tax ID #

Date

Spinner Publications Board of Directors – 2025

<u>Member</u>	<u>Occupation</u>
Lee Blake, President	President of the New Bedford Historical Society
Corey Nuffer, Secretary	Writer / Videographer / Producer
Zachary White, Treasurer	Director of Gallery X, art gallery in New Bedford
Laura Vaughn, Fundraising Chair	Writer, Teacher, Director of the New Bedford Blubber
Carl Simmons, Publications Chair	Historian / Artist
Ben Berke	Journalist - The Public's Radio 89.3FM
Alfred H. Saulniers	Professor Emeritus, Economics, University of Texas / Writer
Kat Knutsen	Designer / Teacher / Artist

Spinner Staff

Joseph Thomas, Publisher / Executive Director
Jay Avila, Publisher / Managing Editor
Susan Grace, Marketing Director
Zachary White, Media / Promotions
Alfred H. Saulniers, Writing/Editing

Brief Mission Statement

Spinner's mission is to record and promote the history and culture of the cities and towns of southeastern Massachusetts. We do this primarily through the publication of books, which tell the story of the individual, the city, the land; stories of families and their work. We are interested in the history of neighborhoods, industry, farms and ethnic groups, and in photographic collections, artwork and documents of historic value. We seek to show how people's lives have impacted the community, and to return experience to the places of its origin. We are interested in fostering the growth of citizen writers and historians, and in promoting collaboration among artists to present local history in an accurate, dramatic and entertaining way.

Internal Revenue Service

Department of the Treasury

District
Director

P.O. Box 1680, GPO Brooklyn, N.Y. 11202

Date: NOV 21 1986

Spinner Publications, Inc.
P.O. Box C-801
New Bedford, MA 02741

Employer Identification Number:
04-3812817
Our Letter Dated:
October 17, 1984
Person to Contact:
J. Diller
Contact Telephone Number:
(718) 780-6138

Dear Gentlemen:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Internal Revenue Code, because you are an organization of the type described in section 509(a)(1) & 170(b)(1)(A)(vi). Your exempt status under section 501(c)(3) of the Code is still in effect.

Grantors and contributors may rely on this determination until the Internal Revenue Service publishes notice to the contrary. However, a grantor or a contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act that resulted in your loss of section 509(a)(1) & 170(b)(1)(A)(vi) status, or acquired knowledge that the Internal Revenue Service has given notice that you would be removed from classification as a section 509(a)(1) & 170(b)(1)(A)(vi) organization.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

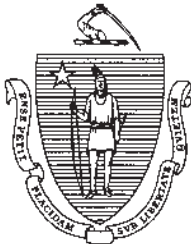
If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,


District Director

cc:

Letter 1050(DO)(7-77)



William Francis Galvin
Secretary of the
Commonwealth

The Commonwealth of Massachusetts
Secretary of the Commonwealth
State House, Boston, Massachusetts 02133

Date: September 25, 2025

To Whom It May Concern :

I hereby certify that according to the records of this office,
SPINNER PUBLICATIONS, INC.

is a domestic corporation organized on **November 07, 1983**

I further certify that there are no proceedings presently pending under the Massachusetts General Laws Chapter 180 section 26 A, for revocation of the charter of said corporation; that the State Secretary has not received notice of dissolution of the corporation pursuant to Massachusetts General Laws, Chapter 180, Section 11, 11A, or 11B; that said corporation has filed all annual reports, and paid all fees with respect to such reports, and so far as appears of record said corporation has legal existence and is in good standing with this office.



In testimony of which,
I have hereunto affixed the
Great Seal of the Commonwealth
on the date first above written.

A handwritten signature in black ink, reading "William Francis Galvin".

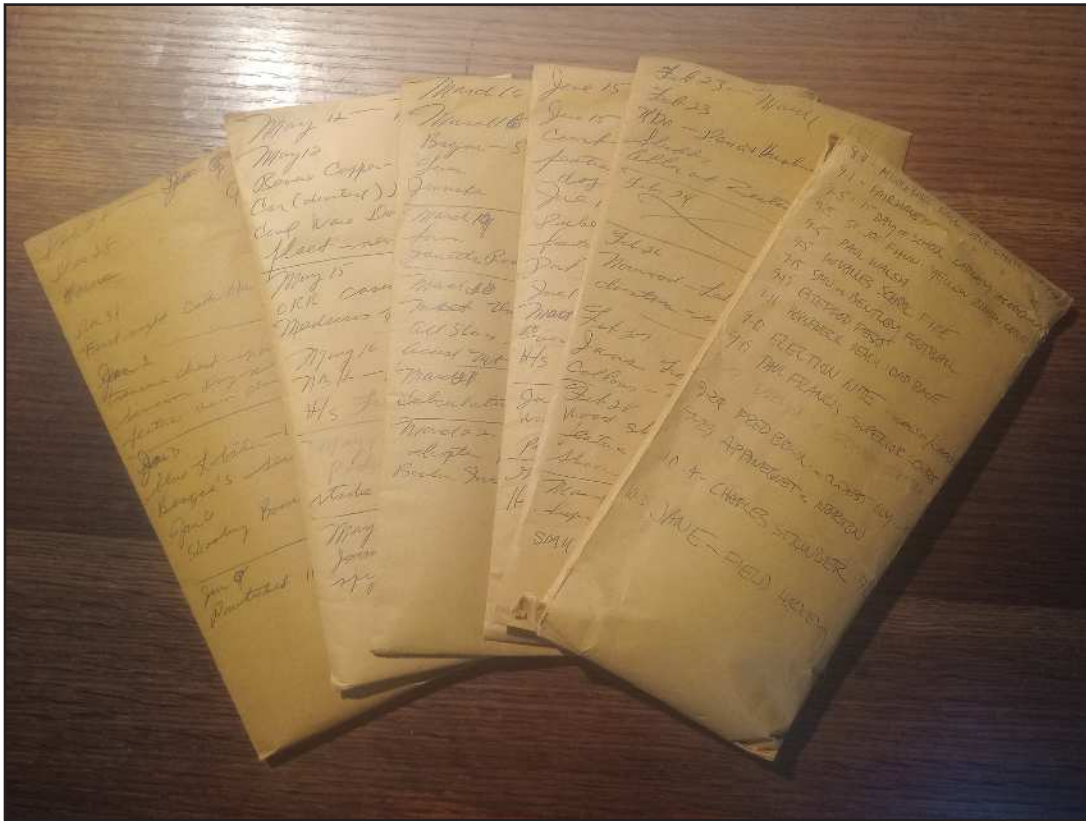
Secretary of the Commonwealth

Certificate Number: 25090541020

Verify this Certificate at: <http://corp.sec.state.ma.us/CorpWeb/Certificates/Verify.aspx>

Processed by: tad

Samples of Ron Rolo Negatives and Slides
Filed by the Photographer





Random images from Ron Rolo Collection



COMMUNITY SUPPORT (2019–2025)

Letters from residents, community groups, city departments, boards or commissions, etc.

1. **Lee Blake**
2. **Laura Orleans**
3. **Joe Silvia**
4. **John Bullard**
5. **Ken Hartnett**
6. **Buddy Thomas**
7. **Marlissa Brigget**



October 6, 2025

Spinner Publications
164 William Street
New Bedford, MA 02740

To Whom It May Concern,

I send this letter as a pledge of support to Spinner Publications and their fundraising efforts toward defraying costs to repair and maintain the organization's facility at 164 William Street.

The New Bedford Historical Society has worked with Spinner on several projects preserving the history of people of color in New Bedford for many years. Presently, we are co-publishing an important book with Spinner, in which they will contribute writing, editorial, design, and marketing services. The book is titled, *Passages to Freedom*, and is an anthology of narratives from those who traveled and enabled the Underground Railroad in New Bedford during the Antebellum period. Recently, Spinner collaborated on an exhibit with the Society which highlighted photos from New Bedford's riots of 1970, some of these photos had not been seen for more than 40 years. The photographs and other resources Spinner has preserved have helped us tell the stories of the neighborhoods and historic homes with a connection to New Bedford's collective past.

I thank the Spinner team for their assistance and continued collaboration as we work together to reclaim New Bedford's history.

Sincerely,

Lee Blake
Lee Blake
President



NEW BEDFORD FISHING HERITAGE CENTER

38 BETHEL STREET • NEW BEDFORD, MA 02740 • 508-993-8894 • WWW.FISHINGHERITAGECENTER.ORG

October 1, 2025

To Whom it may Concern:

On behalf of the New Bedford Fishing Heritage Center I am pleased to write a letter in support of Spinner Publications' application for CPA funding to digitize the organization's vast negative collection.

I have worked with Spinner Publications since arriving in New Bedford in the late 1990s. Their extensive knowledge of New Bedford history and vast collection of images has been a vital resource for many research projects I have undertaken on both the whaling and fishing industries. Publisher Joseph Thomas served as the historian for our orientation film *Finest Kind*, helping to contextualize a series of interviews with fishing community members. Archivist Jay Avila has generously mined the Spinner Collection on a number of occasions, finding essential images we needed for various films, programs, and exhibits. If not for their foresight and perseverance, much of this rich local history would be lost.

Digitizing the Ron Rolo negative collection will preserve this important historical resource and make it more accessible to researchers and the public.

I urge you to fund Spinner Publications proposal at the highest level possible.

Sincerely,

Laura Orleans
Executive Director



To Joseph Thomas,

Hi Mr. Thomas. I recently discovered that Spinner Publications has rescued the remainder of the historic Standard-Times collection of photographs and negatives and that efforts are underway to continue with its digitization. I wanted to congratulate you and staff for the acquisition and we look forward to your making it available to the greater New Bedford area in general, and to publications like ours here at *New Bedford Guide*, specifically. Your gain is New Bedford's gain culturally.

I've lost count of the times I have used your website and other online resources for the articles we produce. Your staff has always been there for us at times when we sought consultation and information on a variety of history-related subjects. From simply putting faces to historic names, researching figures, showcasing to readers what our cities and towns looked like in past decades and centuries, or simply for my own pleasure.

Since we started in 2010, we have written hundreds of articles that would either not have been possible without you or those articles would have suffered for it. We can't say enough how much we rely on what you do and hope many more boons like the Milton Silvia negative collection come your way, so that we may also be enriched by them.

All the best,

Joe Silvia
Editor for New Bedford Guide

John K. Bullard
5 Nick's Way
Westport Point, MA 02791

November 4, 2025

Mr. Joe Thomas
Spinner Publications
164 William Street
New Bedford, MA 02740

Dear Jay, Joe and Sue,

I write this letter in support of Spinner's application for Community preservation funding to digitize the Ron Rolo collection of photographs.

As you know my family has been a financial supporter of Spinner from your very first effort. The reason we have done so is that when you record history by putting it down on paper, you make it accessible to everyone including future generations. In short, you ensure that our heritage will not be lost.

And you don't just preserve the history of "dead, white men." You look at all of the people who have toiled in our region—all the backgrounds that make our region and our city such a rich, complex and interesting tapestry. Spinner probes into every corner and makes sure that no one who has contributed, no place that has mattered will be forgotten.

Photographs are an essential part of the record. The faces and places and spaces tell stories sometimes more powerful than words. A fisherman's hands or the sweat of a textile worker's shirt are testimony to what life was like as much as the sparkle in the eye of a child at the top of the Lincoln Park roller coaster. Pictures grab you and take you there and they must be preserved if we are to know what life was like in the past for all community members—how we became what we are now.

The Spinner team has been doing this for decades. You have been providing this service to New Bedford and to future generations. You deserve all of our support to continue with this most important task.

Sincerely,



John K. Bullard

Ken Hartnett
8 Maple Street
New Bedford, MA 02740

To Whom It May Concern:

Joe Thomas and the Spinner organization has become the principal archivist of the City of New Bedford. It stepped into the breach in 1995 when it rescued thousands of vintage photographs discarded from the Standard-Times library when it abandoned its massive old building to move into a more modern but greatly diminished new space elsewhere in the downtown.

As the local news product also diminished in the digital age, Thomas stepped forward to produce a series of splendid books documenting the city's past - its rise and fall as a whaling center, its emergence as a textile hub and a fishery, its turbulent labor and social history. By itself, Spinner is an invaluable resource, not only for local history, but for local writers and photographers. But it is grossly underfinanced and under appreciated. It is as irreplaceable as the photographs it rescued from the garbage bin outside the old Standard-Times 25 years ago.

A handwritten signature in blue ink, appearing to read 'KH' or 'Ken Hartnett', with a stylized, cursive flourish.

Ken Hartnett,
Editor Emeritus,
The Standard-Times,
New Bedford.



To whom it may concern

In more than a half century of working at The Standard-Times as a sports writer, I have had the pleasure of writing countless game and feature stories on and about area athletes and schools within the newspaper's circulation area. To celebrate my 50th year, I have spent the last several months focusing my attention on something we call "Buddy's Best" ... a series of articles in which I take a look back at the athletes, coaches and others who have made their respective marks in local athletics and left a lasting impression on me.

The research has been extensive and with the help of Spinner Publications, which has become an added extension to our shrinking newspaper library, we have been able to publish both informative and eye-appealing features in the Buddy's Best Series.

I thank Spinner for rescuing the old Standard-Times photographs which, in turn, has enabled me to present the complete story of Greater New Bedford's historic athletic past and with the continued help of Spinner I hope to continue the series into the future.

Sincerely,

A handwritten signature in black ink that reads "Buddy Thomas". The signature is fluid and cursive, with the first name "Buddy" and last name "Thomas" clearly distinguishable.

Buddy Thomas

Celebrate Everything Local™

SOUTH COAST ALMANAC

To whom it may concern,

As a publisher of a regional magazine that looks to incorporate historical stories into our issues, Spinner has been an invaluable resource. I have been impressed with both the depth and breadth of their images, as well as the passion and dedication of its staff. We got so much positive feedback to one feature we did in our May 2017 issue, The Completely Abridged History of the South Coast, precisely because the images provided by Spinner brought the story to life.

We were so impressed with our 2017 experience that we named Joe Thomas and Jay Avila as Guardians of the South Coast in our May 2018 issue.

All the best,



Marissa Briggett, Publisher
South Coast Almanac
PO Box 987
Onset, MA 02558
(781) 475-4526

Project Expenses, Ron Rolo Collection

Research / Cataloging

- Sorting and identifying contents of all images in the Collection (850 hours scan/sort)
- Continued research of names and places of subjects in photos; date published in newspaper. This work can be done on the Internet, at libraries and Standard-Times. Catalog by combining accessions information & descriptions, and enter into the database. (1300 hrs.)
- Copy-editing and proofreading complete text. (50 hrs.)

Organization Cash to Pay Staff (1600 hrs. @ \$25/hr.) \$ 40,000.00

In-kind Services — Interns, Volunteers & Spinner staff (1200 hrs. @ \$20/hr.) \$ 24,000.00

Subtotal \$ 64,000.00

Technical Production

- Using Digital Commonwealth specifications — assign meta tags (snippets of text that describe a page's content) to help tell search engines what a web page is about.
- Create Spinner portal using SQL (or other) language(s) to communicate with Digital Commonwealth site and home page(s).

Total Cost of Outside Professional (70 hrs. @ \$75/hr.) \$ 5,250.00

Subtotal \$ 5,250.00

Archiving:

- Final preparation of database after meta tags applied, etc. All negatives inserted into individual acid-free envelopes, stored in boxes, cataloged, wrapped in moisture-proof double-bags, numbered, and filed in cold storage. (280 hrs)

Organization Cash to Pay Staff (48 hrs. @ \$25/hr.) \$ 850.00

In-kind Services — Interns, Volunteers & Spinner staff (260 hrs. @ \$20/hr.) \$ 5,200.00

Subtotal \$ 6,050.00

Hardware and Supplies — Includes:

Solid-state hard disk \$2,500.00

Envelopes, boxes & double bags \$ 2,200.00

Subtotal 4,700.00

Total Project Expenses \$ 80,000.00

Project Revenue

CPA 2020 Funds \$ 40,000.00

Spinner Publications cash to pay staff \$ 15,000.00

In Kind Contributions \$ 15,000.00

Other Grants 10,000.00

Total Project Revenue \$ 80,000.00